

**Cuyahoga County Public Library
Records Commission Meeting
Tuesday, June 22, 2021
4:45 p.m. – Agenda**

Call to Order and Opening Remarks – William Leonard, Chairperson

Discussion Topics:

1. Approval of Minutes from Records Commission Meeting, January 26, 2021.
2. Overview of the role of the Records Commission, and Commission make-up.
3. Review for the Records Retention Schedule
4. Discussion & Approval of additions to the Records Retention Schedule.
5. Discussion & Approval of One-Time Disposal of Obsolete Records (RC-1)

Other:

Adjourn: